



220 S. Howell
Pinckney, Michigan 48169
Office: 734.878.6206
www.villageofpinckney.org

Village of Pinckney

Full-Time Department of Public Works (DPW) Operator

Position Summary

The Village of Pinckney is seeking a dependable, motivated, and service-oriented individual to join its Department of Public Works (DPW). This full-time position is responsible for the operation, maintenance, repair, and improvement of the Village's public infrastructure and utilities. The successful candidate will perform a wide variety of skilled and semi-skilled work involving water distribution, wastewater collection, streets, sidewalks, parks, cemetery maintenance, snow and ice removal, equipment operation, and other public works functions.

This position reports to the DPW Director and is expected to respond to emergencies and perform duties in all weather conditions as necessary to maintain essential public services.

Essential Duties and Responsibilities

Responsibilities include, but are not limited to:

Water System

- Operate, inspect, maintain, and repair the municipal water distribution system.
- Read water meters and assist with meter installation and replacement.
- Locate underground water utilities.
- Repair water main breaks and service line leaks.
- Perform water quality sampling and testing as required.
- Maintain accurate operational records.

Wastewater Collection System

- Inspect, maintain, and repair sanitary sewer mains and lift stations.
- Clean and televise sewer lines.
- Respond to sewer backups and emergency service calls.
- Assist with regulatory compliance and reporting.

Streets and Sidewalks

- Repair and maintain streets, sidewalks, signs, and rights-of-way.
- Patch pavement and repair concrete as needed.
- Maintain storm drainage infrastructure.
- Perform traffic control during work activities.



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Parks and Cemetery

- Mow, trim, landscape, and maintain Village parks and recreational facilities.
- Maintain playgrounds, shelters, and park equipment.
- Perform cemetery maintenance including groundskeeping.

Snow and Ice Control

- Operate snowplows, backhoes, salt spreaders, and other equipment.
- Plow and salt streets, sidewalks, parking lots, and municipal facilities.
- Respond to winter weather events outside normal working hours.

Equipment and Facilities

- Operate and maintain trucks, tractors, backhoes, mowers, and other equipment.
- Perform preventative maintenance and minor repairs on vehicles and equipment.
- Maintain DPW buildings, tools, and inventory.

General Public Works

- Assist with construction projects and infrastructure improvements.
- Install and repair signs, fencing, and public amenities.
- Assist with special events and community projects.
- Respond to citizen service requests.
- Participate in emergency response operations including flooding, storms, and utility emergencies.
- Perform other duties as assigned.

Qualifications

- High school diploma or GED required.
- Experience in public works, construction, utilities, heavy equipment operation, or related field preferred.
- Ability to safely operate a variety of heavy equipment and power tools.
- Mechanical aptitude and basic equipment maintenance skills.
- Valid Michigan driver's license required.
- Michigan Commercial Driver License (CDL B w/air brakes) or ability to obtain within six months of hire preferred.
- Ability to work independently and as part of a team.
- Strong communication and customer service skills.
- Water and Sewer Licenses (D-3, S-3 / L-1, L-2) Preferred





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Physical Requirements

This position requires the ability to:

- Lift and carry up to 75 pounds.
- Frequently bend, stoop, kneel, climb, and work in confined spaces.
- Work outdoors in all weather conditions.
- Operate heavy equipment and power tools safely.
- Work evenings, weekends, holidays, and emergency call-outs as required.

Work Schedule

This is a full-time position generally working 40 hours per week. The employee must be available for emergency response outside of normal working hours, including nights, weekends, and holidays.

Compensation and Benefits

The Village of Pinckney offers a competitive wage based on qualifications and experience, along with a comprehensive benefits package that may include:

- Health insurance
- Retirement benefits
- Paid vacation, holidays, and personal time
- Training and certification opportunities
- Uniform allowance or provided uniforms

Equal Employment Opportunity

The Village of Pinckney is an Equal Opportunity Employer and considers applicants for employment without regard to race, color, religion, sex, national origin, age, disability, veteran status, or any other protected status under applicable law.

